



# Paul and Rosemary Tribble Library

Christopher Newport University

## Information for Community Patrons

**Library Card:** Community patron cards can be issued to all Virginia residents ages 18 and older who present a valid Virginia driver's license or ID card (or a military ID along with verification of address). The fee is \$25.00 for one year (from date of payment).

### Circulation:

Limit of 5 items may be checked out at any one time.

Loan periods, renewals, and overdue fines are as noted below:

Type of Material	Loan Period	Maximum renewals per item	Fines per item
Circulating Books	30 days	1	\$0.10 per day
Media - Videos & DVDs	3 days	1	\$1.00 per day
Media - Audio Books	7 days	1	\$1.00 per day

- *Circulating Books refers to our normally circulating books in the General Collection, New Books, Oversize, Learning Resources, and Juvenile locations.*
- *Media CDs are unable to be circulated.*

### Library databases:

Community patrons must be in the library in order to access Library databases.

### Printing:

Community patrons must purchase a "Gift Card" at the Circulation Desk in order to use the Library printing system. The cost is \$5.00 for the card with \$5.00 of value on it. It can also be used in Einstein's Café and the CNU Bookstore. Printing costs are \$.06 per page. Color printing will be \$.15 per page.

### Contact Information:

Library website – <http://library.cnu.edu>

Circulation Desk – (757)594-7133 or [circ@cnu.edu](mailto:circ@cnu.edu)

Reference Desk – (757)594-7132 or [library@cnu.edu](mailto:library@cnu.edu)

### Upon registering as a community patron, you read and agreed to the statement below:

It is your responsibility to notify the Library of any address changes. All library materials must be returned or renewed by their due date. All materials are subject to recall and must be returned upon notification. PATRONS ARE RESPONSIBLE FOR ALL MATERIALS CHECKED OUT ON THEIR CARDS AND ALL FINES INCURRED. Failure to return books or pay fines will result in our sending debt information to a collection agency.

Community Patron library cards must be presented in order to check out materials. Library cards are not transferable and may only be used by the person to whom they are issued.